

Gabriel Kaplan

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EDUCATION

McMaster University

Honours Bachelor of Health Science, Biochemistry Degree (Class of 2026)

- Obtained 3.99/4.0 Cumulative GPA

Hamilton, ON

Sept. 2022 – Present

CERTIFICATIONS

WHMIS: Workplace Hazardous Materials Information System | training and certification from McMaster University

EXPERIENCE

Hillel McMaster Exec and Staff

Hillel McMaster

Intern of Logistics and Professional Development

- Directed logistical tasks, including budgeting, record-keeping, and resource allocation.
- Organized professional development workshops, including resume building and networking.

Vice President: Admin

- Led and supported teams, promoting collaboration and operational efficiency.
- Fostered effective communication with students, staff, and community stakeholders.
- Adapted to dynamic environments, resolving challenges with strong interpersonal skills.

Program Coordinator - Part Time Staff

- Managed program logistics for successful event execution.
- Coordinated supply chain management.
- Directed inventory, communication, and delivery scheduling to ensure efficient operations.

Professional High School Tutor

Private Tutoring

- Provided tailored instruction in Grades 9-12 Math and Science, simplifying complex concepts.
- Supported students with developmental disabilities, fostering inclusive learning strategies.

Summer Intern

CIJA

- Streamlined knowledge management by enhancing Drive storage and designing an internal wiki.
- Improved website design and public engagement strategies, demonstrating web and communication skills.
- Researched and developed resources for campus advocacy, emphasizing organization and stakeholder engagement.
- Produced bilingual materials, integrating data analysis and accessibility to reach diverse audiences.

SKILLS

Scientific Literature and Research: Adept at synthesizing scientific literature, conducting research, and drafting lab reports.

Laboratory Techniques: Proficient in microscopy, micropipetting, PCR, gel electrophoresis, spectroscopy, organic synthesis, gene expression, and cell lysis and purification.

Office Technology: Proficient in Microsoft Office Suite (Word, Excel, Outlook, PowerPoint, Teams), Zoom, Adobe Acrobat, and Canva.

Data Analysis: Experienced in collecting, analyzing, and interpreting data to assess program outcomes and drive improvements.

Administration: Proficient in managing administrative tasks, financial record-keeping, resource allocation, and time management.

Program Coordination: Strong communication, team management, problem-solving, and event planning abilities.

Advocacy: Proficient in persuasive communication, relationship-building, and strategic problem-solving.

Digital Communications: Skilled in improving website design, public engagement optimization, and digital content creation.

Systems Optimization: Experienced in developing and implementing internal systems to enhance organizational efficiency.